

# Drag And View Help Index

## Overview

[What Is Drag And View?](#)

[How To Use Drag And View](#)

[File Formats Supported by Drag And View](#)

## Commands

[Open](#)

[New Window](#)

[Associate](#)

[Word Wrap](#)

[Exit](#)

[ASCII](#)

[Hex](#)

[Viewer](#)

[Goto](#)

[Find](#)

[Filelist](#)

[Always Visible](#)

[Close All Windows](#)

[Close](#)

## Reference

[How To Drag And Drop](#)

[ASCII](#)

[Hex](#)

[Word Wrap](#)

## Open Command (File Menu)

Use this command to add a new file to the current window. Choosing this command will open a dialog box from which you can choose a new file to view. If there is a special file viewer for the file, it will be shown in its native format. Otherwise, it will be shown with either the ASCII viewer (if the file is made up chiefly of readable characters), or the Hex viewer.

When you open a file in this manner, the file will be displayed in the current window and its name will be added to the top of the "Filelist" menu.

## **New Window Command (File Menu)**

Use this command to open up a new window with the same file list and the current window. This command is useful when you want to view the same files in two or more windows at the same time. You can then arrange these windows to view different parts of the same file side by side or choose another file from the file list and compare two files. You can open up as many new windows as you want, up to available memory on your computer.

## **Associate Command (File Menu)**

Use this command to run the program associated with the file that you are currently viewing. If you are viewing a data file or a picture, Drag And View will query Windows to find out the name of the program that you have associated with the file. If there is an associated program, Drag And View will run it and pass the program the name of the file that you are currently viewing as a command line argument. For example, if you are viewing a document from Microsoft Word for Windows, Drag And View will run Word for Windows and have it load up the document that you are currently viewing. If you don't have a program associated with the file, Drag And View will not be able to run any program and will present you with a dialog box informing you of the problem.

If the file you are viewing is a program, Drag And View will run it when you choose this command.

## **Word Wrap Command (File Menu)**

This command is only available in Drag And View's ASCII viewer. Use this command to turn word wrap on or off when viewing ASCII files. When word wrap is on, Drag And View will wrap each line at the current window width. As you expand the width of the window, Drag And View will expand the length of the lines. When word wrap is active, there will be a check mark before this command. When you turn word wrap off, the check mark will disappear.

## **Exit Command (File Menu)**

Use this command to close the current window.

## **ASCII Command (View Menu)**

Use this command to view a file in ASCII format.

## Hex Command (View Menu)

Use this command to view a file in Hex format. The Hex viewer displays a file as a series of hexadecimal (base 16) numbers and ASCII characters. Each line in the Hex viewer shows 16 bytes of the file as hexadecimal numbers and ASCII characters.



## **Viewer Command (View Menu)**

Use this command to view a file with one of Drag And View's viewers that view the file in its native format. This will be the default if a file format is supported by Drag And View. The only reason you will need to select this command is if you changed to the ASCII or Hex viewer and now want to change back.

## **Goto Command (Main Menu)**

This command is only available when viewing a database or spreadsheet, or in the Hex viewer.

For database viewing, this command will open up a dialog box where you can enter a specific record to go to and view.

For spreadsheet viewing, this command will open up a dialog box where you can enter a specific cell to go to.

In the Hex viewer, this command will open up a dialog box where you can enter a specific hexadecimal offset into the file that the viewer will show.

## **Find Command (Main Menu)**

This command is available in all the viewers except the graphic viewers. Use this command to search for specific text in a file. In all viewers except the Hex viewer you can specify that your search be case sensitive. In the Hex viewer you can search in ASCII as well as hexadecimal.

Choosing this command will open up a dialog box where you can enter your search information. Choosing OK will find the first match in the file. Choosing OK each time will find each subsequent match.

## **Filelist Command (Main Menu)**

The "Filelist" menu displays the names of all the files that have been dragged to the open window or opened from the file menu. The file that is currently displayed has a check before the name. Highlighting another file and pressing Enter or clicking on another file name with the mouse will display that file.

## **Always Visible Command (Drag And View icon System Menu)**

Use this command to keep the Drag And View icon visible at all times. When you first run Drag And View, it will appear as an icon at the bottom of your screen. If you have a window open to full screen or move a window to cover it, you won't be able to find the Drag And View icon when you need it. Choosing this command will keep the Drag And View icon from ever being covered, even when you put a window on top of it. When this command is active, there will be a check before this command in the Drag And View icon system menu. You can choose this command again to turn it off and remove the check. Drag And View will save the state of this command for subsequent sessions. So, if you close Drag And View and "Always Visible" is activated, it will also be activated the next time you run Drag And View.

## **Close All Windows Command (Drag And View icon System Menu)**

Use this command to close all the currently open Drag And View windows. Drag And View will still be running and its icon will still be displayed.

## **Close Command (Drag And View icon System Menu)**

Use this command to exit the Drag And View program. All open Drag And View windows will be closed at this time.

## **What is Drag And View?**

Drag And View is a program that lets you view the contents of a file or files without having to run the program that created them. Drag And View can view the files created by popular word processors, databases, spreadsheets and graphic programs in their native format. You can also view any file in plain ASCII or hexadecimal format. Drag And View allows you to open multiple windows so you can easily compare files. You can search for text in any file or a hexadecimal string in the Hex viewer. You can also go to any cell in a spreadsheet, any record in a database and any address in the hexadecimal view of a file.

Drag And View is made to work with any file manager that supports drag and drop. You drag files from the file manager to the Drag And View icon or open window to view them.



## Using Drag And View

When you run Drag And View, it will first appear as an icon on the lower left of your computer screen. You can move the icon to any position that you like. When you exit the program, it will remember that position and go there the next time that you run it.

To view files with Drag And View, you drag files from any file manager that supports drag and drop to the Drag And View icon; Drag and View will open a window displaying those files. The first file in the group that you dragged will be the one that is displayed. All the files will be listed in the window's "Filelist" menu and you can use that menu to display the other files. If you want to view two or more files in the file listing simultaneously, you can choose "New Window" from the "File" menu; Drag And View will open up a new window with the same file list. You can open up as many windows this way as your computer's memory will support. You can also drag more files to any open Drag And View window; they will be added to the "Filelist" menu and the first one in the group will be displayed. The "Filelist" menu will hold up to 20 files. After 20, as you drag new files, the older ones will be dropped off the list.

The Drag And View icon will still remain at the bottom of your screen even after you've dragged files to it and opened up a viewing window. You can continue to drag files to the icon and each time that you do, a new window will be opened.

Any open Drag And View window can be closed, maximized or minimized to an icon. You can drag files to a minimized Drag And View window and it will be restored and display your files.

To exit the Drag And View program, you must choose "Close" from the system menu of the Drag And View icon. You activate the system menu by clicking your mouse on the icon. When Drag And View exits, all the open windows will be closed. You can choose to just close all the open Drag And View windows and not exit Drag And View by choosing "Close All Windows" from the Drag And View icon system menu.

## **File Formats Supported by Drag And View**

File formats supported in this version of Drag And View are:

ASCII  
Hex  
Microsoft Word  
Microsoft Word for Windows  
Windows Write  
Word Perfect  
Word Perfect for Windows  
Ami Pro  
dBase  
FoxPro  
Clipper  
Paradox  
Excel  
Lotus 123  
Symphony  
Quattro, Quattro Pro  
BMP  
ICO  
PCX  
GIF  
TIF  
ZIP  
LZH

## How To Drag And Drop

You can drag and drop files from Windows 3.1 file manager or any other file manager that mimics it. You can drag and drop one file or many files. Position the mouse cursor over a file or group of files that you want to drag. Click the mouse and hold the button down and start to move the mouse. The mouse cursor will change to a little white sheet of paper with a plus on it. The cursor will turn to a circle with a slash through when you drag the files off of the file manager window. The cursor will remain looking like this until you drag the files over something that you can drop them on. When you've dragged the files over something that can accept them, the cursor will revert back to a little white piece of paper with a plus sign on it. Then and only then, let go of the mouse button and the files will be dropped. If you've dropped the files on the Drag And View icon, a window will be created displaying the first file in the group of files that you dragged.

## **ASCII**

ASCII is the name of a character set that computers store information in. When Drag And View views a file in ASCII format, it displays the files exactly as it appears on the disk and does not format it into a document, spreadsheet, database or graphic. Text files stored in ASCII usually contain only text and no special characters to represent formatting or fonts. Your WIN.INI, SYSTEM.INI, CONFIG.SYS and AUTOEXEC.BAT are in ASCII format.

## Hex

Hex is short for hexadecimal and is a base 16 number system. Even though computers store information in binary (base 2) form, binary numbers which are made up of just ones and zeros are too long for displaying; so base 16 is a very convenient way of looking at computer memory or files. A byte, the smallest unit of computer storage, can be displayed by just two hexadecimal digits.

The Drag And View Hex viewer displays a file's contents as hexadecimal digits and ASCII characters, 16 of them on a line. The display consists of three columns. The first column consists of the offset into the file in hexadecimal. The second column has the next 16 bytes of the file displayed as 16 hexadecimal numbers. And, the third column has the same 16 bytes displayed as ASCII characters.

## **Word Wrap**

Word wrap is a feature that many word processors and viewers use to display and print text so text does not go off the right side of the screen or page. Drag And View will word wrap a line of text when it gets too long to display in the current window. Instead of just breaking the text in the middle of a word, Drag And View will break the text between words so the text is still readable after it is wrapped.